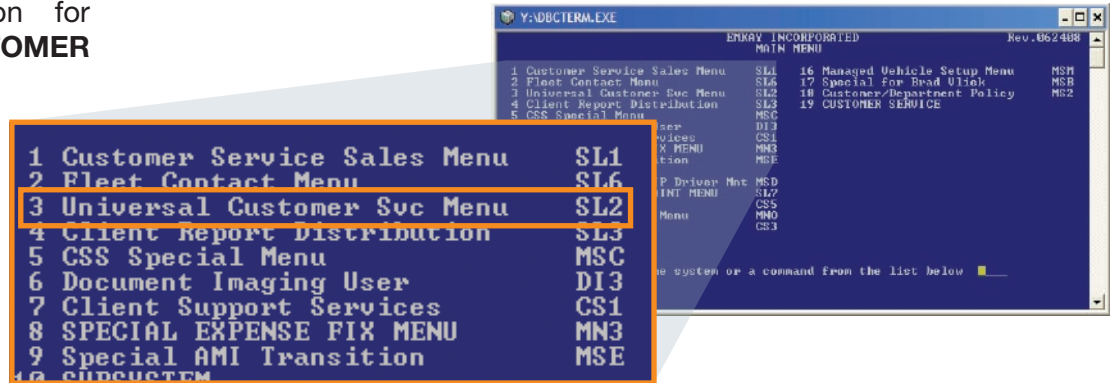




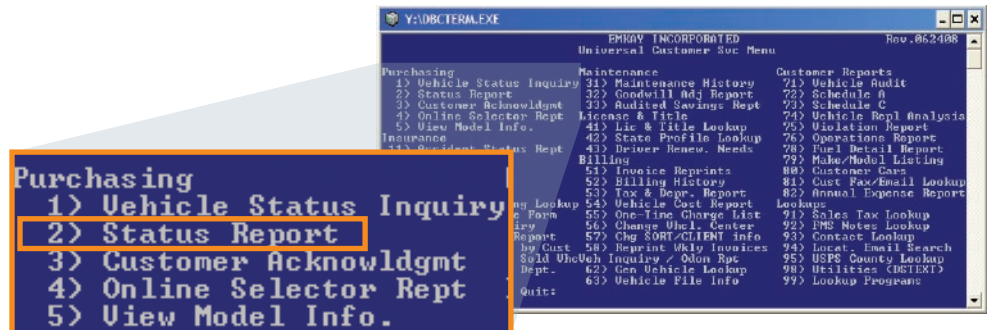
HOW TO RUN THE VEHICLE STATUS REPORT

HOW TO RUN THE VEHICLE STATUS REPORT

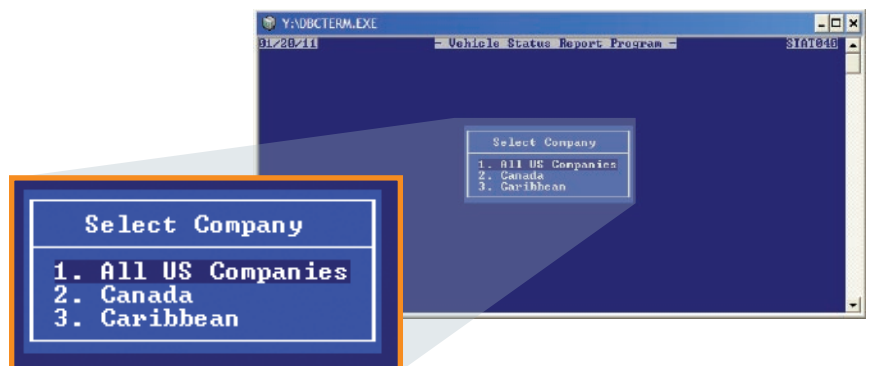
- 1** SELECT the option for "UNIVERSAL CUSTOMER SVC MENU SL2".



- 2** SELECT option 2 "STATUS REPORT".

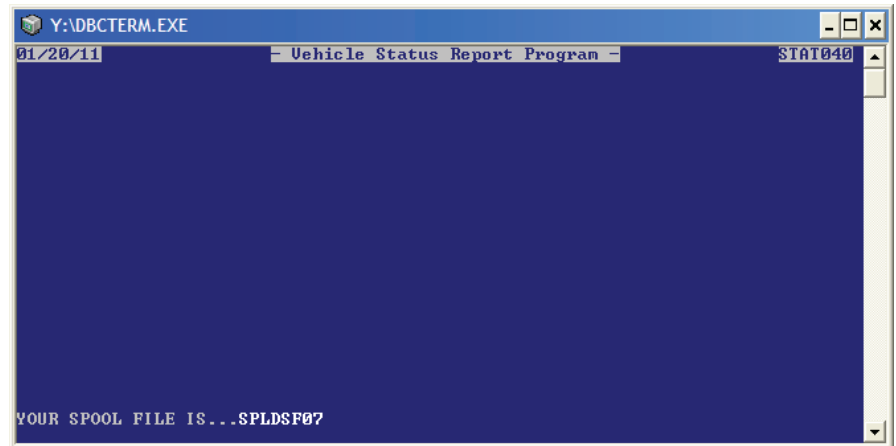


- 3** Then **SELECT** the desired option for whether the report should be run for **U.S.**, **CANADIAN**, or **CARIBBEAN** vehicles.

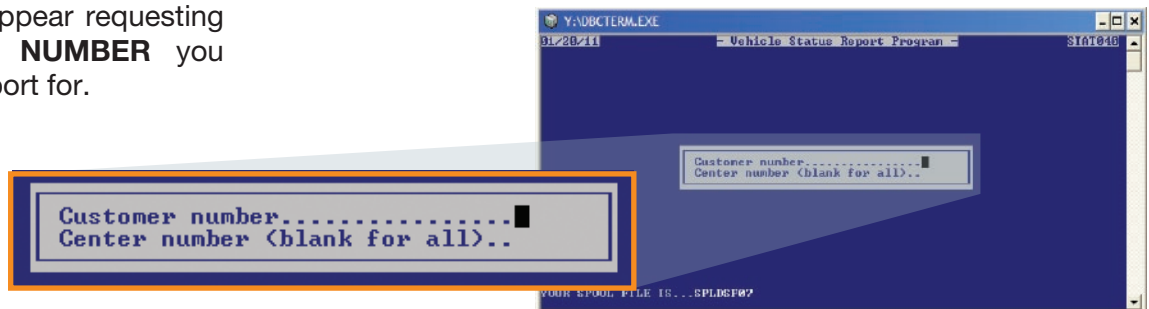


HOW TO RUN THE VEHICLE STATUS REPORT

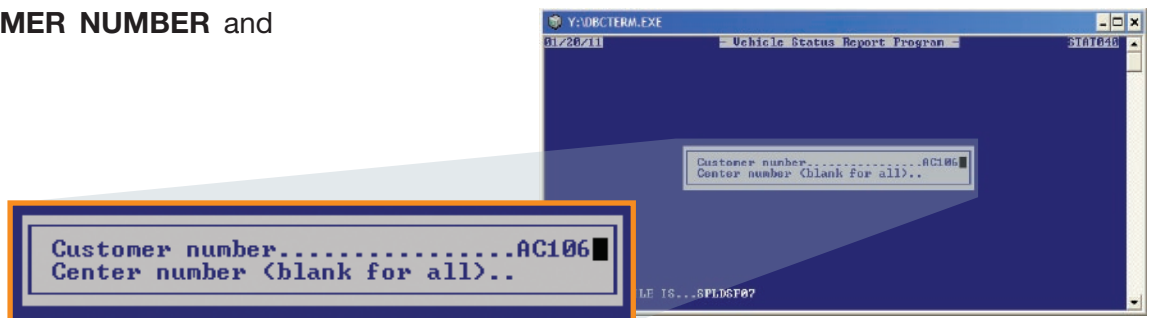
- 4** Once finished, the report will create a spool file.



- 5** Next, a box will appear requesting the **CUSTOMER NUMBER** you wish to run the report for.

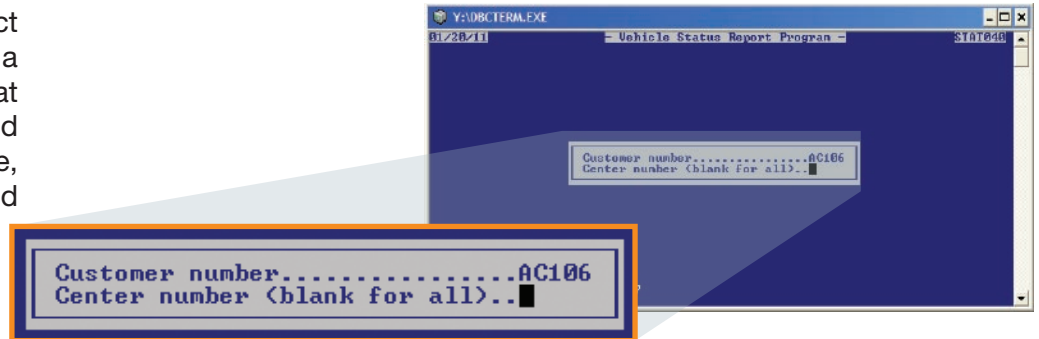


- 6** Input the **CUSTOMER NUMBER** and press <ENTER>.

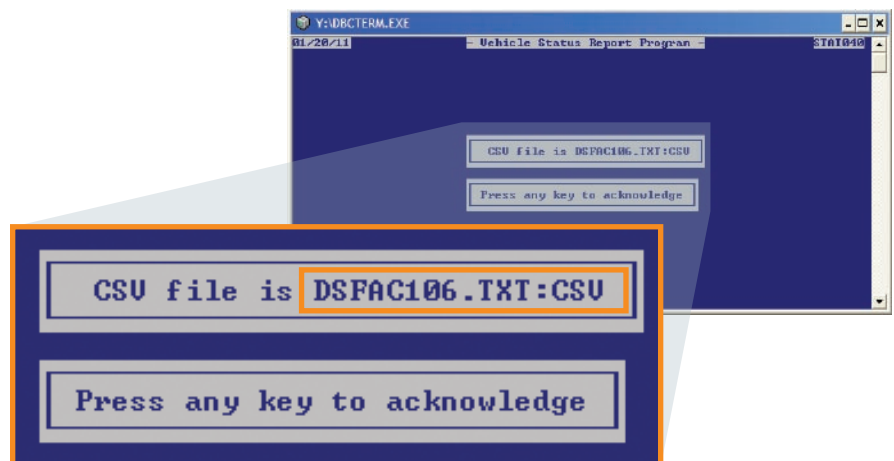


HOW TO RUN THE VEHICLE STATUS REPORT

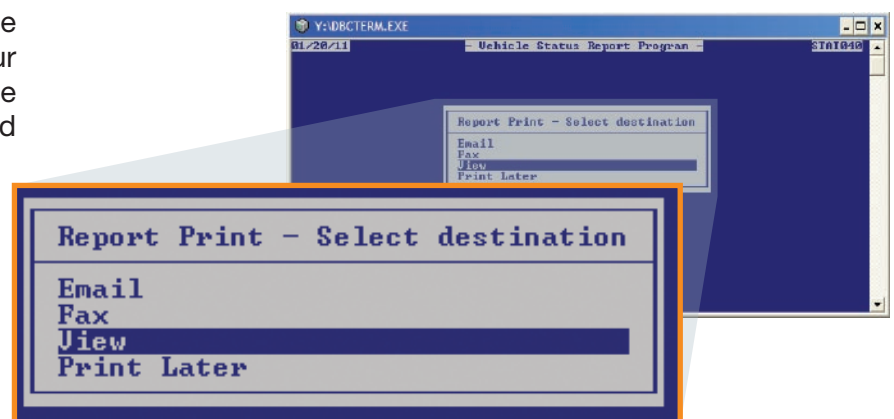
7 If you would like to restrict the report to be run for a specific center, input that **CENTER NUMBER** and press <ENTER>. Otherwise, leave this field blank and press <ENTER>.



8 A new box will appear displaying the **NAME OF THE CSV** file that is being created. Copy the CSV file name provided on the next screen so you can locate it in **G:\TPRT\CSV** where you will find an Excel version of the report. **PRESS ANY KEY** to acknowledge this message.



9 A spool file will be created and the appropriate delivery method for your report can be selected. To view the **PDF** of the report, scroll to **VIEW** and press <ENTER>.



HOW TO RUN THE VEHICLE STATUS REPORT



The PDF file will open.

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FLEET MANAGEMENT SERVICES WEEKLY VEHICLE STATUS REPORT

Prepared For: ACTELION PHARMACEUTICALS U.S. on 01/20/2011

UNIT # YR. MAKE	CLIENT # MODEL	DRIVER NAME CITY, STATE, ZIP	RECEIVED ORDERED	FACTORY ORDER # SERIAL NUMBER	FACT. ACK. ORDER PREFERENCE	SCHEDULED PRODUCTION BUILT	RECEIVED BODY CO. COMPLETED	SHIPPED TO DEALER DELIVERED TO	SPECIAL COMMENTS VEHICLE IN SERVICE DATE
140101 2011 NISS	ALTIMA 2.5	BROCKWAY, CHRIS YORK, PA 17402	10/12/2010 10/12/2010	C025114	10/18/2010				TURN-IN VEHICLE # 954398 EMKAY TO SELL PER NISSAN: ETA IS 1/31/11 PROOF OF INS REQ'D FOR DELIVERY
140197 2011 DODGE	JOURNEY MA	VAUGHN, MAUREEN MAPLE VALLEY, WA 98038	10/15/2010 10/19/2010	S3863000 3D4PH1FG7BT508329	10/19/2010 11/05/2010	12/10/2010 12/27/2010		01/05/2011	TURN-IN VEHICLE # 955946 EMKAY TO SELL
140211 2011 NISS	ALTIMA 2.5	GERBIS, CAROLYN LUTZ, FL 33549	10/19/2010 10/19/2010	C025155 1N4AL2AP4BC135590	10/19/2010 12/23/2010	12/30/2010 01/06/2011		01/13/2011	TURN-IN VEHICLE # 955431 EMKAY TO SELL
140412 2011 DODGE	JOURNEY MA	POLK, DEREK CENTENNIAL, CO 80015	10/26/2010 10/29/2010	S3866500 3D4PH1FG3BT508330	10/29/2010 11/05/2010	12/07/2010 12/27/2010		01/05/2011	TURN-IN VEHICLE # 955170 EMKAY TO SELL
140484 2011 NISS	ALTIMA 2.5	BRANDENBURG, BRAD TAMPA, FL 33602	10/29/2010 10/29/2010	C026418	10/29/2010				TURN-IN VEHICLE # 954399 EMKAY TO SELL PER NISSAN: ETA IS 1/31/11
140486 2011 DODGE	JOURNEY MA	GORHAM, YVONNE "LYNETTE" FORT EDWARD, NY 12838	10/29/2010 10/29/2010	S3867300 3D4PH1FG9BT508333	11/01/2010 11/05/2010	12/07/2010 12/27/2010		01/05/2011	TURN-IN VEHICLE # 955813 EMKAY TO SELL PROOF OF INS REQ'D FOR DELIVERY
140523 2011 DODGE	JOURNEY MA	FALK, KEVIN WEST OMAHA, NE 68130	11/01/2010 11/02/2010	S3867700 3D4PH1FG0BT508334	11/03/2010 11/05/2010	12/07/2010 12/27/2010		01/04/2011	TURN-IN VEHICLE # 955528 EMKAY TO SELL PROOF OF INS REQ'D FOR DELIVERY
140658 2011 DODGE	JOURNEY MA	SHAND, SHARON SOUTH RIDING, VA 20152	11/05/2010 11/09/2010	S3872700 3D4PH1FG1BT508519	11/09/2010 11/11/2010	12/07/2010 12/27/2010		01/04/2011	TURN-IN VEHICLE # 841950 EMKAY TO SELL dlr does not have vehicle 1/20
140686 2011 CHRYSLER	TOWNCTRY	SCHWARZ, ROBERT MISSION VIEJO, CA 92691	11/09/2010 11/10/2010	S3874300 2A4RRSDG6B8628973	11/11/2010 11/11/2010	12/21/2010 12/23/2010			TURN-IN VEHICLE # 854672 EMKAY TO SELL ON RALCAR WIETA TO DLR 1/20
140773 2011 NISS	ALTIMA 2.5	CURTIS, TERRI FRANKLIN, TN 37064	11/12/2010 11/12/2010	C027425	11/15/2010				TURN-IN VEHICLE # 855450 EMKAY TO SELL PER NISSAN: ETA IS 1/31/11
141168 2011 NISS	ALTIMA 2.5	MARTIN, DARLENE TORRANCE, CA 90505	12/05/2010 12/05/2010	C029021	12/07/2010				TURN-IN VEHICLE # NONE PER NISSAN: ETA IS 2/28

NOTES